

McCabe School
Safety Committee Meeting Minutes
March 17, 2022
5:00 p.m. Gym Classroom

1. Welcome and Introductions:

The meeting was opened at 5:00 p.m. by Armando Lopez. Mrs. Larios, Mrs. Wells, Dr. Aguilar, Mrs. Horne and Mr. Reed were in attendance.

2. Action to Approve Minutes from February 17, 2022.

Motioned made by Mr. Reed, seconded by Dr. Aguilar. Unanimously Approved.

3. School Safety

a. Emergency Preparedness Drill Update. Mr. Lopez reported that we held an emergency earlier in the day. Mrs. Horne was present on site and was able to witness the drill and the process for evacuation and reunification. Catapult was activated by Mrs. Wells. Aides began to check zones and reunification was held in the McCabe Multi-Purpose Room and Corfman Gymnasium. Because it was a drill and not an actual emergency, only one grade level was in the reunification site at a time. Grade levels were cycled in in 15-minute increments. Conversations were held with staff and students regarding the procedures that would follow to reunite students with parents. Dr. Aguilar asked about procedures for parents that had more than 1 student in different grade levels. Mr. Lopez informed him that he would need to pick up his students at potentially 2 different sites. Mr. Lopez also mentioned that e-mails will go out to parents with a site map and reunification locations to avoid confusion. Reunification when an earthquake occurs, since it is unsafe to be indoors, also needs to be a discussion for the Safety committee in the future. Mrs. Wells mentioned that there is also a scenario where we may need to meet at our off-site location for reunification, which is currently Southwest auditorium. We would need to set up a command center and send messages to parents via school messenger and our website for parent communication. Mrs. Horne commented that she thought the drill went very well. Mr. Lopez informed the committee that he is planning a full lock down with a reunification where teachers will lock doors, turn off lights and hide in the classroom in May.

b. Visitors on Campus. Mr. Lopez informed the committee that we had been having more and more parents on campus for events. More families are coming onto the school campus and being checked in with the Raptor system and verbally clearing for COVID symptoms.

c. Video Surveillance Cameras Update. Mr. Lopez reported that he had a Verkada demonstration where they highlighted the imaging and facial recognition. He has not had any success with a similar presentation for Meraki. He would like to have at least 2 different quotes for the equipment and service/installation.

d. Suspensions. As the weather warms up, we are having a few more discipline issues on campus for fighting, recording, etc. Things that happen off campus via social media are triggering situations while on campus.

4. COVID 19 Update

- Mr. Lopez reported that recent CDPH updates have now changed the wording from “required” to “strongly recommended” for masking. Contact tracing is replaced by group tracing and you are not required to quarantine if you have no symptoms.

5. Last Safety Meeting

- Mrs. Horne mentioned that there is a gate by the Corfman gym that is not locking or working properly. Mrs. Horne also mentioned that perhaps it should be locked with a chain in the morning after students are on campus. She also mentioned that there is a door in the gymnasium that does not shut. Mr. Lopez explained that it has been worked on before and now we are waiting on the manufacturer. The work will need to be outsourced. Mrs. Horne also mentioned that she is concerned that the intercom in the gymnasium is also not working. Mr. Lopez explained that it has been an ongoing issue. The gymnasium was never tied into the speaker system. The workaround will be to make announcement over the handheld radios for now. Mr. Reed asked about the parent communication for the reunification. He asked if the school website would be updated. Mr. Lopez mentioned that there are a few staff members that can update the website with any communication that needs to go out to parents. Communication will be going out over a 3-4 week period to inform parents of the upcoming drill in May.
- Next meeting to be held on Wednesday, April 13th @ 5:00 p.m.

Meeting was adjourned at 5:46 p.m.