



McCabe Union Elementary School District
School Site Council Meeting
10/13/2021 4:00 PM
Gym Classroom and Zoom

Meeting Minutes

Printed: 10/15/2021 Time: 9:50 AM

Voting Members in Attendance

Principal: Armando Lopez	<input checked="" type="checkbox"/>	Parent (DELAC): Ruth Ontiveros	<input type="checkbox"/>
Teacher: Kristi Cook	<input checked="" type="checkbox"/>	Parent: Robert Christensen	<input checked="" type="checkbox"/>
Teacher: Luisella Godinez	<input checked="" type="checkbox"/>	Parent: Marcy Mendoza	<input type="checkbox"/>
Teacher: Jenny Higginbottom	<input checked="" type="checkbox"/>	Parent: Jessica Aceves	<input checked="" type="checkbox"/>
Classified: Veronica Vizcarra	<input checked="" type="checkbox"/>	Parent: Jorden Tucker	<input checked="" type="checkbox"/>

1. Introductions

2. Call to Order

Mr. Lopez opened the meeting at 4:03 P.M.

3. Public Input

There were no comments from the public.

4. New Business

- SSC Training and Roles
 - Mr. Lopez explained the roles and responsibilities of SSC and its acting members and the bylaws.
- Council Configuration-new roles
 - New members include Luisella Godinez, Jenny Higginbottom, Veronica Vizcarra, and Jorden Tucker.
 - Rob Christensen volunteered to return as acting Chairperson and suggested that Jorden Tucker be Vice Chairperson, which he accepted. Kristi Cook was asked to be Secretary and accepted. Veronica Vizcarra will represent classified staff because Kim Gustafson resigned from position. Motion passed to have the above mentioned to take those roles. Approve Minutes from May 5, 2021. Cook motioned to approve minutes, seconded by Lopez. Motion passed.
- School Plan for Student Achievement (SPSA)
 - Lopez explained the purpose of SPSA. He gave the group the option to nominate someone to work on SPSA or come in on a weekly basis to work on it. Lopez said he was open to work on plan and would hold sessions for anyone willing to come in and help. Christensen motioned to



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approve Lopez working on the plan with opportunities for members to help, seconded by Tucker.
Motion passed.

- District-Level English Learner Advisory Committee (DELAC)
 - Lopez discussed having SSC oversee DELAC program and services. Christensen motioned to approve, seconded by Higginbottom. Motion passed.
- Independent Studies (IS) Update
 - Mrs. Godinez is TK-3rd independent studies teacher; Mr. Binkinz is 4th-8th independent studies teacher. There are about 40 students in the program. Mrs. Godinez stated that the program is hands-on. Her students log in every morning to zoom. She gives students time to interact with each other after their daily check-in. Mrs. Godinez did state that independent studies is a lot of work for the parents because they are the teachers. Students are currently on Week 4. Students need to complete a module a week. After 5 modules, there is one-to-one testing, which has to be scheduled. Lots of documentation for auditing purposes.
 - Short term Independent Studies: This is for students who choose/need to quarantine for 10 days due to COVID-19 exposure. Teachers will provide work, which will need to be completed and submitted upon return. This is to be able to claim ADA.
 - Tuckers asked if the IS program will be long term or just for this year. Mrs. Dubbe stated that the IS program is mandated for this year.
- School Climate and Safety Preparedness
 - Emergency preparedness drills
 - CatapultEMS
 - This is used for staff check in everyday. This is also used for communication between staff in case of emergency on campus. There will be a practice this Friday to see who still needs help accounting for themselves and their students.
 - Evacuation Drill Sept. 2021
 - The staff used Catapult to check in and account for themselves and their students.
 - Shake out on 10/21 @ 10:21am
 - Staff will have a meeting on Monday, October 18th to discuss Shake out drill.
 - Safety Committee Meetings
 - Meetings are held the 2nd Thursday of the month (Sept-Feb). Committee reviews the Safety Plan, updates it, and then goes to SSC to approve it.
 - First day of school car line was a challenge. Parents are still walking across the road on McCabe. The school does have a designated walk/drop off area on the south Lot of McCabe.



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- Modified Lockdown
 - The school will conduct a modified lockdown soon. There will be an evacuation and reunification. All departments will be trained and given a role. Tucker asked if parents are notified of lockdown drills. Lopez said yes.
- Bus Safety Preparedness/Evacuation Update
 - A Bus Safety presentation was given to all students. Presentation was in the gym. Buses were staged on fields. Students were shown how to exit the bus and where to stand/wait at a safe distance.
- Campus Update
 - TikTok Challenge
 - Tik Tok has new challenges every month. Students are told to vandalize restrooms and record it. There have been some incidents because of this in junior high. We need to start promoting safety and reiterate the consequences of such actions on campus. Outside cameras would be beneficial for surveillance to see who is using the restrooms.
- 2021/2022 Budget for Categorical Funds Update
 - Mrs. Larios stated that Title I and Title II funds are at \$229,031. These funds are earmarked for salaries of ELD/Resource teachers, resources, instructional aides, and materials. Title II funds are at \$35,252, which are for professional development.
 - Tucker would like more information on Categorical Funds. Mrs. Larios explained that with a more poverty level comes more money for extra opportunities for a school district. Lopez will provide more information either by a meeting or via Zoom.
- LCAP Update
 - Two goals: high quality instruction and safe positive learning environment
- Title I Update
 - There will be two meetings during the school year. We are currently working on identifying students for small group intervention.
- District-Level English Advisory Committee (DELAC) – Update
 - There will be two meetings during the school year. Christensen asked what the percent of ELL students is. Mrs. Dubbe said about 15%. We are at a 30th percentile with low income students.
- School Wellness Update
 - There is a grant to help promote school wellness amongst the staff. It provides activities. In the past we have had yoga, crossfit, and softball.



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5. Reports

- Achievement Monitoring
 - Teachers used benchmarks either from the state, teacher created, or CAASPP. 3-8th will take the Interim Assessment on CAASPP. It allows teachers to see where students are. Tests are given at the beginning, middle, and end of the year.
 - There were some glitches with tech at the beginning. Not all of the students were able to complete their assessments. February will be the next round of assessments. Students will take the Summative assessment in May.

6. Enrollment 1265; Attendance for September 93.8%

- Enrollment is steadily declining. There are 120-130 students per grade level. Godinez asked the percentage of students that were interdistrict. It was said that about 200 students are interdistrict. There are about 75 students that go out of the district to other districts. Some districts were not releasing students because of COVID-19.
- Tucker asked if there was a decline in attendance at other schools. It was said that it has been seen more in Kinder. Aceves asked if teachers had noticed a learning loss in students. Lopez said that there was a big gain in technology for staff and students. There has been more reteaching in the area of math. Godinez spoke to the math topic as a teacher and a parent. She did state that she has seen a gap in that area. Lopez said that it has taken more time for students to adjust to being back in person. Teachers are really hitting the SEL pieces in their classrooms.

7. Parent Involvement

- Sports
 - Families will be able to come watch their students play sports. Masks will be required when indoors. When outside in a crowded area, masks will be required. If the area is not crowded, masks will not be required.
 - Higginbottom asked if parents would be able to come and volunteer in the classroom. Mrs. Dubbe stated that they will be piloting parent volunteers with the Kinder team. There will be a schedule for the parents. Parents will be logged into the system for contact tracing. They will need to provide a negative COVID-19 test and adhere to the mask mandate. This may start at the end of the month.
- PeaceBuilder - Responsibility
 - Families were able to go into the gym to watch. Each grade level has a specific time in order to have families participate and have less crowds in the gym.
- School Messenger Weekly Updates
 - Messages go out every Friday by email
- School Website www.muesd.net
 - Information and updates will continue to be posted on the school website.



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- Parent Conferences 11/2-5 minimum days
 - These will be held in person or via zoom
- SSC Committee Meeting
 - Next meeting will be held January 12, 2022 at 4:00 PM.
- DELAC parent meeting
 - This will be scheduled and will be held in person or via zoom
- Title 1 Parent Meeting
 - This will be scheduled and will be held in person or via zoom

8. Adjournment

- Christensen motioned to adjourn the meeting at 5:08, seconded by Tucker. Motion passed.

Signature #1/Date

Signature #2/Date

Minutes prepared by: Kristi Cook

Minutes Approved: