



IT IS OFFICIAL WE ARE LIVE WITH ESCAPE!

Escape Employee Online Portal Setup

Go to www.ivedportal.org and click "Register as a new user"

Please Sign-in

Username

Password

[Forgot your password?](#)
[Register as a new user?](#)

Full Name as listed in ESCAPE

Password 8 digits minimum

Capital, lower, numerical, special character



New User Registration

Email Address

First Name

Last Name

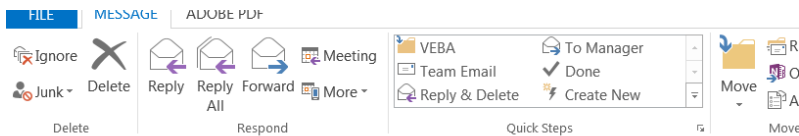
Date of Birth

Home/Mobile Phone #

Password

Confirm Password

Confirmation key emailed



Thu 8/2/2018 7:15 AM
 escape@icoe.org
Employee Online Portal: New User Registration Confirmation

To: Liz Goff

Your Username is: liz.goff@muesd.net

You must enter this confirmation key within the next 5 minutes. Confirmation key: 7e8p1o2l

My Activities Imperial Valley Education Portal Sign out McCabe USD ELIZABETH CARDENAS

Home Page

Welcome **ELIZABETH**!

Use "My Activities" near the top left corner to accomplish what you need.

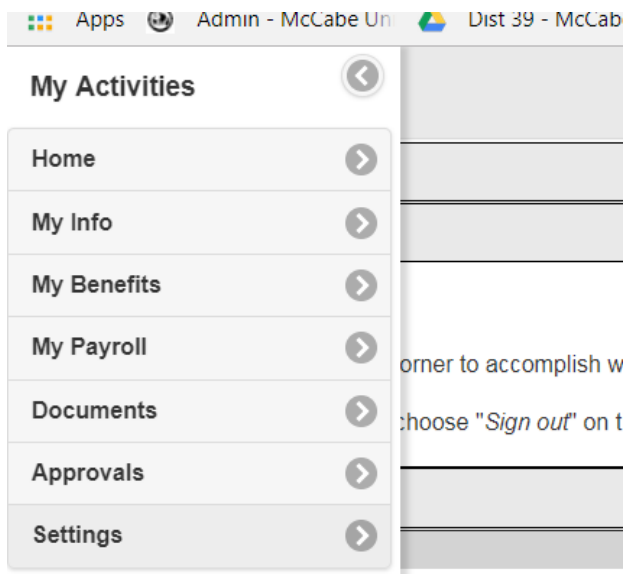
When you are done, make sure you choose "Sign out" on the top right corner to protect your privacy.

My Payroll	Approvals
0	0
Pending Request	Pending Approvals



Go to “My Activities”

Top Left hand corner



[My Info](#)

Review for basic personal information

Three Tabs

☞ Assignments (Current and past)

☞ Credentials

☞ Education (not populated at this time)



My Benefits

Two tabs

☞ Leave Balances & Activity

Sick Leave & Personal Necessity

☞ Health & Welfare

Insurance Plan

Dependents

My Payroll

Three Tabs

☞ Payroll History

-Last Pay Stub

-Recent Paychecks

Printout of Pay Stubs

6/30/18 (captures minimal data from 2017/18)

-W-2 Statements

Available in January

-1095 Statements

Available in January

☞ Payroll Calculator

Calculator

-Earnings

-Federal Tax Withholdings

-State Tax Withholdings



-Deductions

-Net Pay ****ESTIMATE ONLY****

☞Tax/Deduction Setup Change Requests

-Federal Tax Withholding Change

-State Tax Withholding Change

Documents

Two Tabs

☞New Documents

☞History

Electronic Documents – Paperless

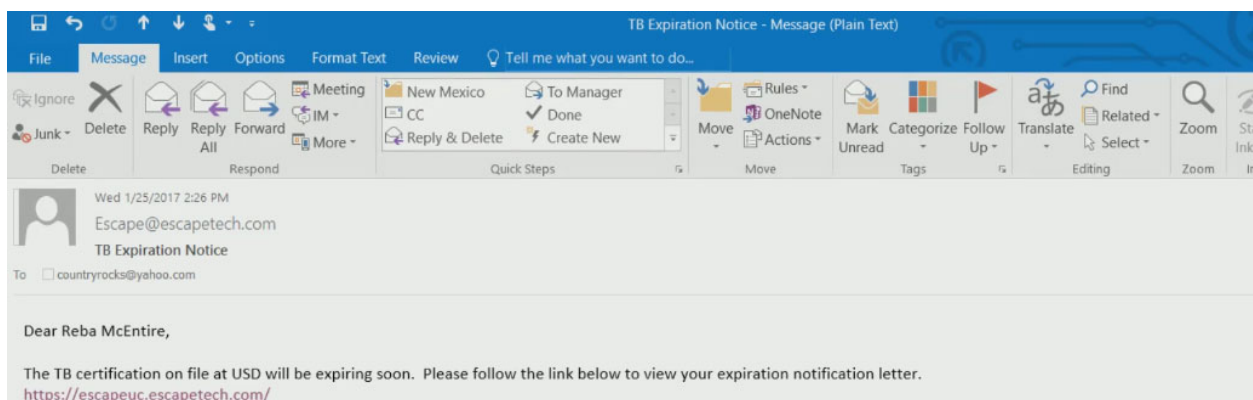
Sample Notifications:

****Credential Renewals***

****First Aid/CPR Expiration***

****Notice of Employments***

****TB Expirations***





My Activities Escape Technology - Empl

Escape School District

Home Page

Welcome **Reba!**

Use "My Activities" near the top left corner to accomplish what you need.

When you are done, make sure you choose "Sign out" on the top right corner to protect your privacy.

My Dashboard

My Payroll	Documents
1	3
Pending Request	New Documents



Go to "Documents"

McCabe Union School District

701 West McCabe Road
El Centro, CA 92243

(760)352-5443

FAX (760)352-6812

August 12, 2018

Mickey Mouse
100 Disneyland Way
Anaheim, CA

COURTESY NOTIFICATION

SUBJECT: TB CERTIFICATION EXPIRATION NOTIFICATION

Dear Mickey:

As you are aware, Education Code 49406 requires that each individual employed by a school district present proof of freedom from active tuberculosis.

Your TB certification expires on 8/12/2018.

It is your responsibility to ensure that an up-to-date clearance is in the Human Resources Office on or before the expiration date.

Failure to provide this office with an up-to-date TB clearance may result in suspension until the results are received.

Sincerely,

New documents - documents that you need to review, agree/disagree with, or acknowledge that you have read.
History - contains previously viewed documents.

New Documents		History	
Document	Date Received	Attachment	Action
Acceptable Use Policy	01/19/17		None Taken
Notice of Schedule Change	01/19/17		None Taken
TB Expiration Notice	01/25/17		None Taken

Note: A blue arrow points to the 'Attachment' column for the 'TB Expiration Notice' row. A dropdown menu is open over the 'None Taken' action for the same row, showing options: Defer (selected), I Agree, and I do NOT agree. There is also a 'Post' button.

My Activities | Escape Technology - Employee Online Portal | Sign out | Reba McEntire

Escape School District | Employee Documents

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New Documents		History	
Document	Date Received	Attachment	Action
Acceptable Use Policy	01/19/17		None Taken
Notice of Schedule Change	01/19/17		None Taken
TB Expiration Notice	01/25/17		None Taken

Note: A dropdown menu is open over the 'None Taken' action for the 'TB Expiration Notice' row, showing options: Defer (selected), Move to History, and Post.