

**McCABE UNION ELEMENTARY SCHOOL DISTRICT**

**COMPLAINTS CONCERNING INSTRUCTIONAL MATERIALS**

[BOARD POLICY AND ADMINISTRATIVE REGULATION 1312.2]

Complaints regarding printed material shall name the author, title, and publisher and shall identify the objection by page and item numbers. In the case of nonprinted material, written information specifying the precise nature of the objection shall be given complaints shall sign all complaints and provide identifying information so that the district is able to make a proper reply. Anonymous complaints will not be accepted. [AR 1312.2]

Filed By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
[PRINT NAME OF COMPLAINANT] MM DD YYYY

Mailing Address: \_\_\_\_\_ Phone: (\_\_\_\_)\_\_\_\_\_

E-Mail: \_\_\_\_\_

**A written complaint shall include the following, attach additional documentation as needed:**

**Printed Material:** Name of author, title, publisher and objection by page and item number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Non-Printed Material:** Specify the precise nature of the objection: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return this complaint form and all correspondence to:

**McCabe Union Elementary School District**

<u>DEPARTMENT USE</u>	DATE RECEIVED
<input type="checkbox"/> FC# _____	
<input type="checkbox"/> BP/AR _____	
<input type="checkbox"/> DD: ____/____/____	
<input type="checkbox"/> Rcvd By: _____	

**Laura Dubbe**  
**Superintendent**

Address  
701 West McCabe Road  
El Centro, CA 92243  
(760) 335-5200

[laura.dubbe@muesd.net](mailto:laura.dubbe@muesd.net)