

Blue Note Procedure

Procedimiento de la Nota Azul

Please be advised of McCabe's "Blue Note" procedure.

Por favor, tenga en cuenta los procedimientos de la "Nota Azul de McCabe."

For the safety of our students, we require the students have a "blue note" if they:

Para la seguridad de nuestros estudiantes, requerimos que los estudiantes tengan una "Nota Zul" si:

- 1) are leaving school early
1) Estan saliendo temprano de la escuela
- 2) have different transportation arrangements for a particular day
2) Tiene diferentes arreglos de transporte para un día en particular

Please send either a note with your student in the morning before school begins or call the office by **11:00am** to request a "blue note".

Por favor, envíe una nota con su estudiante por la mañana antes de que comience la escuela o llame a la oficina antes de las 11:00am para pedir una "nota azul."

BLUE NOTES NOT CALLED IN BY 11:00AM WILL NOT BE HONORED.

Las llamadas para Notas Azules que no se reciban para las 11:00am no serán honradas.

Your cooperation will help the office get your child's "blue note" to the teacher in a timely manner without disrupting their classroom.

Su cooperación a la oficina a obtener la "Nota Azul" de su hijo al maestro de una manera oportuna sin interrumpir su salón de clases.

Respectfully,

Respetuosamente,



Mary Kay Monson



Superintendent

Superintendente

***DUE TO THE INCREASE IN THE STUDENT POPULATION,
"BLUE NOTE" REQUESTS MUST BE MADE BY 11:00AM.***

DEBIDO AL AUMENTO DE LA POBLACIÓN ESTUDIANTIL, LA SOLICITUD DE LA NOTA AZUL DEBE HACERSE ANTES DE LAS 11:00AM.

**** SAMPLE ****

| | |
|---|---|
| BLUE NOTE | Student: _____ |
| | Teacher: _____ Date: _____ |
| | BUS HOME  Gate: _____ Color: _____ |
| | Address: _____ |
| CAR LINE  Time of pick-up: _____ | |
| EARLY PICK-UP Picked up by: _____ | |

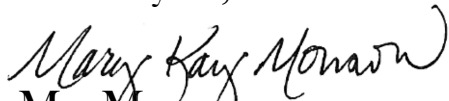
Parents of Bus Riders

* Please be advised that the bus schedules are subject to change the first two weeks of school. Please allow 15 minutes before and after scheduled stop times for unexpected traffic.

* All kindergarten and 1st grade students ***MUST*** have an adult present at their designated residential bus stop before they are allowed to exit the bus. If no adult is present upon the arrival of the bus, your child will be returned to the school office to await the arrival of a parent or guardian to take them home.

* *Any change in transportation requires a Blue Note. Blue Notes MUST be requested before 11:00 am either by a phone call or note from a parent/guardian listed on the student's emergency card.*

Thank you,



Ms. Monson

Superintendent



Thank you for your patience and assistance
in making McCabe a safe school!

Bus Rules and Regulations

General Rules of Bus Conduct for Students

- 1 Follow the bus driver's instructions at all times.
- 2 Cross the highway or private road **ONLY** under the direct supervision of the bus driver.
- 3 Students shall enter and exit the bus in an orderly manner.
- 4 There is to be no slapping, hitting, shoving or other distracting behavior at any time.
- 5 Keep hands, head and all objects inside the bus at all times.
- 6 No object of any kind is to be thrown outside or inside of the bus.
- 7 Keep the bus clean and in good condition.
- 8 Students are not to shout or make offensive remarks to pedestrians or motorists. Be courteous and respectful to all people.
- 9 Eating, drinking, or gum chewing is not allowed at any time on the bus.
- 10 Wrestling/horse-play/fighting is not allowed on the bus or at any bus stop.
- 11 Feet, hands, books, etc., are to be kept clear of the aisle.
- 12 Students are **NOT** permitted to take live animals or any other item, which would cause a disturbance on the bus.
- 13 Use of profane language will not be permitted.
- 14 Students are to promptly report any damage to seats or other parts of the bus near where they are sitting to avoid being charged with responsibility for such damage.
- 15 Behave in a manner that will keep others safe while on the bus, waiting at the bus stop, when leaving the bus, or crossing roads.

NOTICE OF THE USE OF SECURITY CAMERAS

McCabe Union School District has installed video surveillance cameras in the school buses. These cameras were installed to promote safety and deter disruptive or inappropriate behavior on the buses. The cameras record when buses are transporting students.

ANUNCIO DE USO DE CAMARAS DE SEGURIDAD

El Distrito de la Escuela McCabe ha instalado camaras de video de seguridad dentro de los autobuses. Estas camaras fueron instaladas para la seguridad de los estudiantes y para desalentar conducta impropia. Las camaras graban cuando los autobuses transportan estudiantes.

California Code of Regulations

REGULAR ROUTE COVERAGE ~ 34501.6

If during your route atmospheric conditions occur that reduce visibility to less than 200 feet, radio dispatch, explain the circumstances, and await direction. In no case should a driver operate a vehicle in weather conditions that they consider unsafe.

FIELD/ACTIVITY TRIPS ~ 34501.9

When atmospheric conditions reduce visibility to less than 200 feet during a Field/Activity trip you must make a determination as to the safety of continuing the trip. If you are within radio range of base you must notify dispatch of any delay. Any delay of a trip under this provision will require a written report of the circumstances causing the delay upon return.

Board Approval: 9/9/97

Bus Conduct BP.5144

1. Absence: If the driver comes to your child's stop for two days and your child does not ride the bus, your child will not be picked up until you notify the school office.
2. Bus Behavior: If, in the judgment of the bus driver, a pupil's behavior interferes with bus safety, the driver is authorized to take necessary emergency disciplinary steps and will report the incident to the administration as well as the parent/guardian.

Authority of the Driver – 5 CCR 14103

The following section is quoted from 5 CCR:

14103(a) Pupils transported in a school bus or in a school pupil activity bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway, or road. Continued disorderly conduct or persistent refusal to submit to a authority of the driver shall be sufficient reason for a pupil to be denied transportation. A bus driver shall not require any pupil to leave the bus enroute between home and school or other destinations.

14102(b) Governing boards shall adopt rules to enforce this section. Such rules shall include, but not be limited to, specific administration procedures relating to suspension of riding privileges and shall be made available to parents, pupils, teachers, and other interested parties.

Adopted: 10/8/02

Bus Conduct Referral

Progressive Discipline Procedure

- Step 1** Written incident report to transportation supervisor, copy in file, copy sent home to parent/guardian
- Step 2** Written incident report to: Transportation supervisor and parent contacted
- Step 3** Referred to superintendent/principal for warning of pending denial of bus privileges
- Step 4** Short-term denial (5 days)
- Step 5** Long-term denial (30 days)

The above procedures are enforced for MINOR bus behavior infractions.

All MAJOR bus misbehavior will result in immediate denial of bus privileges.

